



MNWS President

- Board Title:** President (Executive Board Position)
- Terms:** Volunteer Minimum of 2 Years
Limit of Two 2-Year Terms
Requires majority of MNWS member vote for election
- Requirements:** Complete President Responsibilities
Solid understanding of the by-laws on www.minnesotawatercolors.com
Attend Board Meetings
Attend “In Person” Events
Collaborate with MNWS Board
Coordinate and manage transition of role and responsibilities
- MNWS Mission Statement** “To further the development of the watercolor artist by providing a supportive environment with education, exhibition opportunities, promotion of public appreciation and greater visibility of the art”.
- About the role:** The president shall be the chief executive officer of the organization and shall preside at all the meetings of the members and directors and shall have general active management of the business of this organization and shall see that all orders and resolutions of the members of the Board are carried into effect.
- Responsibilities:**
- Schedule monthly Board member meetings via Zoom or in person, create and distribute the meeting agenda, and facilitate the meeting using Robert’s Rules of Order
 - Ensure tax standing via online confirmation is re-instated every year as to type of organization
 - Facilitate resolution of issues that are raised by Board and/or member; help to problem-solve as needed
 - Support and encourage Board members to ensure they are completing their responsibilities as required
 - Welcome and make announcements at beginning of member meetings
 - Write ‘From the President’ message for monthly newsletters
 - Sign checks from MNWS in absence of Treasurer
 - Update President role document(s) as needed for reference and post to Google Drive
 - Apply your creativity and ideas for improvement
 - Contribute to discussion and decisions on Board topics
- Experience Recommended**
- Management skills
 - Interpersonal skills
 - Communication skills (oral and written)
 - Organization skills
 - Able to efficiently facilitate team meetings
 - Computer skills: general navigation, document creation/editing, Google Drive