



# MNWS Vice President

- Board Title:** Vice President (Executive Board Position)
- Terms:** Volunteer Minimum of 2 Years  
Limit of Two 2-Year Terms  
Requires majority of MNWS member vote for election
- Requirements:** Complete Vice President Responsibilities  
Solid understanding of the by-laws on [www.minnesotawatercolors.com](http://www.minnesotawatercolors.com)  
Attend Board Meetings  
Attend “In Person” Events  
Collaborate with MNWS Board  
Coordinate and manage transition of role and responsibilities
- Assume President role when current President completes term(s) or not able to fulfill responsibilities
- MNWS Mission Statement** “To further the development of the watercolor artist by providing a supportive environment with education, exhibition opportunities, promotion of public appreciation and greater visibility of the art”.
- About the role:** The Vice President shall, in the absence or disability of the President, perform the duties and exercise the powers of the President and perform such other duties as the President of the Board prescribes.
- Responsibilities:**
- Support the President
  - Observe and understand how MNWS is governed in preparation for being President
  - Contact new Board members to welcome them to the Board, review expectations, and answer any questions
  - Assist other chairs in a specific function or an ongoing function, whatever is deemed necessary
  - Connect with board & family members in name of MNWS for sympathy correspondence, or acknowledge major personal events if MNWS is notified
  - Update Vice President role document(s) as needed for reference and post to Google Drive
  - Apply your creativity and ideas for improvement
- Experience Recommended**
- Management skills
  - Interpersonal skills
  - Communication skills (oral and written)
  - Organization skills
  - Able to efficiently facilitate team meetings
  - Computer skills: general navigation, document creation/editing, Google Drive